



**COMHAIRLE ULADH
CUMANN LUTHCHLEAS GAEL
ULSTER COUNCIL GAA**

Job Title: Equality, Diversity, and Inclusion Officer

Responsible to: Head of Club and Community Development Department

Duration of Post: Three 3 years (subject to the successful completion of a 6-month probationary period). This is a full-time role.

Salary Band: £28,954 - £34,893

Job Purpose:

We are looking for an experienced EDI Officer to support our Community Development Team by working with groups to deliver key initiatives in line with the GAA inclusion policy.

Main Areas of Responsibility:

The EDI Officer will be responsible for developing and delivering programmes and initiatives that address equality, diversity, and inclusion in a variety of settings. The post holder will work to maximise GAA participation across all areas and support clubs and GAA units to embed good practices in equality, diversity, and inclusion.

Job Duties:

- Supporting the delivery of policies and Equality, Diversity, and Inclusion (EDI) strategy by working collaboratively with internal departments and external partners
- Assist all our units in becoming more diverse and inclusive as per Ulster GAA strategic plan 2024-2028
- Assist clubs in delivery of community outreach events
- Build partnerships with BAME groups and provide participation opportunities
- Club engagement workshops focused on Community Health initiatives
- Engage with Controlled and Integrated schools to provide participation opportunities
- Provide support to UGAA disability programmes
- Promote integration and "One Association for ALL"
- Deliver programmes to address racism, sectarianism, discrimination, and bullying
- Support Community and Health manager in providing opportunities for elderly club members
- Delivering EDI inductions, and inclusion training for all staff.
- Identify, manage, and develop relationships with key partners to meet the objectives and targets

The above list is not exhaustive and may include other reasonable duties as required

Essential Criteria:

- Experience of managing and maintaining internal and external stakeholders with the ability to influence and negotiate on all aspects of EDI.
- Degree-level qualification in a relevant subject or ability to show equivalent work experience
- A sound working knowledge of the EDI landscape.
- A Level 1 GAA coaching qualification
- Experience in supporting the delivery of volunteer work programmes
- Understanding of the practical implication of the Equality Law.
- Competent IT user
- Experience of public engagement work
- Excellent communication skills (verbal, written and presentational), including an ability to speak confidently and compellingly in public to a variety of audiences
- Experience of managing and maintaining internal and external stakeholders with the ability to influence and negotiate on all aspects of EDI
- Ability to organise, plan and deliver events

The above list is not exhaustive and may include other related duties deemed appropriate to the post.

The nature of the job will change over time as the needs of the project change. It is a requirement to contribute to the development of the job and to reflect changing needs. This is a high-profile post and requires a considerable degree of commitment and flexibility on the part of the post holder to meet quality standards and work deadlines. He/she/they will maintain at all times such availability, flexibility and mobility as is necessary to the pursuance of the job.

Please note closing date for this role is 4th July 2024 with a view to hold interviews week commencing 8th July 2024.